



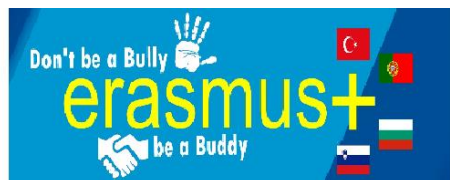
ЦЕНТЪР
ЗА РАЗВИТИЕ
НА ЧОВЕШКИТЕ
РЕСУРСИ



Еразъм+



ИНСТИТУТ ЗА ПРЕПОДАВАНЕ НА УЧИТЕЛИ
И ДОПОЛНИТЕЛНИ РАДИЧКОВИ ВЪЗРАСТНИ



Methodology

FOR THE IMPLEMENTATION OF THE MECHANISM FOR THE PROTECTION OF SCHOOL BULLYING BETWEEN CHILDREN AND STUDENTS IN SCHOOL

All activities on implementation of the Algorithm for the implementation of the Mechanism for Counteracting School Bullying are set in the School's Annual Plan in the respective months

1. Understand the pedagogical and non-pedagogical staff with the forms of violence and the Mechanism for counteracting school bullying between children and schoolchildren.

Deadline: September

2. Familiarize pupils and parents with the forms of violence and the Mechanism for counteracting school bullying between children and schoolchildren in an order determined by the school head.

Deadline: the first week of October

3. Designation of a coordination council with an order of the school head.

Deadline: until 15.09.

4. Assessment of harassment among schoolchildren is carried out at the beginning and end of the school year by class managers through Appendix 3 to the Mechanism.

Term: at the beginning of the school year - the second week of October and the end of the school year - May-June after the completion of the educational process for the respective educational stage

5. An analysis and summarizing of the results of the evaluation as a result of the study shall be carried out by the coordination council by the Coordination Council.

Term: at the beginning of the school year - by the end of October and towards the end of the school year - end of May-June after completion of the educational process for the respective educational stage

6. Introduce stakeholders with aggregated results and discuss the need for specific measures and actions.

Deadline: the first week of November

7. Development by the Coordination Council of a plan for the respective school year to counteract school bullying in relation to the established and analyzed results of the survey (the study), which is approved by the school principal.

Deadline: by the end of November

7.1. the plan includes prevention and intervention activities at the class level (in the form of classroom training and classroom activities) and at school level (towards the establishment of general school rules and procedures);

7.2. the plan includes specific activities, terms and responsibilities;

7.3. the plan clearly describes how the flow of information is being carried out in connection with suspicions of harassment, situation documentation and job initiation;

7.4. the plan is updated annually by the end of the first week of November

7.5. If necessary, there may be an update to the plan to counteract school harassment and during the school year by the end of the first school term - January.

8. Establish uniform rules on the obligations of all employees related to harassment by the Coordination Council and set out in the School's Rules of Procedure.

Deadline: by the end of October

9. Enter a Bullying Log

9.1. The diary aims to support the process of school coordination and communication in relation to the implementation of a comprehensive school policy to counteract school bullying.

9.2. The logbook shall record the situations corresponding to the Classification of Levels and Forms of Harassment and take appropriate action (see Table 1 of the basic document) requiring the intervention of the Coordinating Council.

9.3 Each situation described in the log contains the following information: date; what happened - a brief description of the case, when it happened, who the participants were; who has registered the situation - name and signature; what action has been taken (intervention, prevention); which responsible actors are informed (institutions, bodies, parents), how the situation has been completed or at what stage it is and what is ahead.

9.4. The co-ordinating team analyzes the situation and determines the need for individual work on a student case coordinated by the school psychologist or pedagogical counselor.

9.5 The journal for describing bullying situations and accompanying case documentation shall be kept by the psychologist or pedagogical counselor or, exceptionally, by another member of the Coordination Council designated by the Director.

Term: all year round

9.6. The diary is introduced at the beginning of each school year

Deadline: 15.09.

11. Preparation of an annual report of the Coordination Council to the Director of the school.

Term: towards the end of the school year - May-June after completion of the educational process for the respective educational stage.

The bullying assessment tool is provided only to the particular contractor who will implement it.