

Contemporary rules for good manners - behaviour that can make you be successful

at the theatre, cinema, conference hall, saloon

1. Always arrive on time - never be late. Wait for the suitable time to take your seats without troubling the others.
2. You mustn't talk during the performance, don't chew or make any inappropriate movements. It is obligatory to turn your mobiles off.
3. When you are already seated - lean your arm only on one of the two sides of the seat and leave the other side free for the person sitting next to you.
4. When you need to go along the row to reach your seat, you need to do it facing the people that are already seated and apologise for the caused inconvenience.
5. Your clothes show your self esteem. Your clothes are to be smart and appropriate to the type of place you are visiting.
6. While listening to a musical composition you mustn't applaud before it ends.

At a restaurant or places for nourishment

1. Never talk in a loud voice or roar with laughter. Your conversation needn't to be heard by people sitting at the nearest tables.
2. You can start eating only when the last person at the table is served.
3. Don't talk with your mouth full. Consume the food in small mouthfuls.
4. Always start with the fork that is placed on the last place to the right.
5. If there is a napkin - put it on your legs.
6. Keep your arms pressed on the table but never press your elbows, just that part of your arms that is between your wrists and elbows.
7. Use a knife and a fork while having a meal.
 - eat your soup with a table spoon
 - use a spoon and a fork for eating spaghetti - roll the spaghetti with the fork in the spoon.

8. When you finish your meal leave the utensils crossed on the plate. Never leave them dirty on the napkin.

Reception of guests

1. Preparations:

- decoration
- entertainment of guests - music, plays, photos, topics to discuss
- mark the seats of the guests in an attractive way
- meet the guests at the door

2. The host/hostess introduces all the guests to one another.

Introduction is followed by conversation on common matters.

3. In case some of the guests is bringing a treat- something to eat or drink, open it and put it on the table.

4. When you get a present always open it and express your satisfaction with it. For example, 'This is exactly what I needed.'

5. The present should be specially chosen and comprised according to the specific personal preferences of the man. Attach a birthday card with a greeting.

The flowers should be an odd number and not wrapped in wet paper.

When you are invited on a birthday or a celebration always express your excitement. If you can't go, refuse politely by saying, 'I am sorry, I am busy today.'

Always arrive not earlier than 15 minutes or 15 minutes later.

If the food is served on a block table, never overload your plate with food.

Leave your mobiles aside and try to keep a good conversation at the table. A guest is always trying to add to the good mood and atmosphere.



1. Napkin 2. Glass for water 3. Glass for wine 4. Plate for bread 5. Knife for bread 6. Bowl for soup 7. Table spoon 8. Plate for the main course. 9. Plate for salad. 10. Fork for salad 11. Fork. 12. Knife 13. Dessert spoon. 14. и 15. A cup and a saucer for coffee.



Picture1: Pause

Picture 2: Ready for the next course

Picture3: Splendid

Picture4: End of Meal

Picture5: I don't like the food